



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

**Adhiparasakthi College of
Pharmacy**

- Name of the Head of the institution **Dr. T. Vetrichelvan /
Dr.D.Nagavalli**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04427529093**
- Mobile no **9003542444**
- Registered e-mail **pharmacymmr@gmail.com**
- Alternate e-mail **dnagavallipharma@gmail.com**
- Address **No.6, GST road**
- City/Town **Melmaruvathur**
- State/UT **Tamilnadu**
- Pin Code **603319**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Self-financing**
- Name of the Affiliating University **The Tamilnadu Dr MGR Medical University**
- Name of the IQAC Coordinator **Dr.S.Shoba**
- Phone No. **04427529093**
- Alternate phone No. **04427529093**
- Mobile **9003542444**
- IQAC e-mail address **s.shobagokul@gmail.com**
- Alternate Email address **pharmacym1mr@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)) <https://apcp.in.net>

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [yes](#)

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.73	2011	16/09/2011	15/09/2016
Cycle 2	B++	2.80	2016	05/11/2016	04/11/2021
Cycle 3	B++	2.78	2022	30/08/2022	29/08/2027

6.Date of Establishment of IQAC **11/11/2009**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. PG department (Pharmacology) for the academic year 2024-2025 in process
2. Increase in number of Publication in indexed Journal
3. Increase in number of Cocurricular and Extracurricular activities.
- 4.Industry linkages
5. consultancy work enhanced

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>1. Pharmacology department to be started for the academic year 2024-2025. 2. consultancy work to be increased. 3. Publication work in indexed journal to be increased. 4. Research work and patent rights to be increased 5. Extracurricular activities encouraged among the students.6. Medicinal plants in the medicinal garden to be increased</p>	<p>New department (Pharmacology) in process- Waiting for PCI approval</p>

13.Whether the AQAR was placed before **No**

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr. T. Vetrichelvan / Dr.D.Nagavalli
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• Location	Rural
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• Name of the Affiliating University	The Tamilnadu Dr MGR Medical University

• Name of the IQAC Coordinator	Dr . S . Shoba				
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• IQAC e-mail address	s.shobagokul@gmail.com				
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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• Upload latest notification of formation of IQAC			View File		

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13.Whether the AQAR was placed before statutory body?	No	

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	23/01/2024

15. Multidisciplinary / interdisciplinary

Our institution has projected to introduce other interdisciplinary programs in specialized fields. We shall follow the NEP 2020 directive as per Government's decision. If we are approved to run interdisciplinary courses we shall do the same, as we are having sufficient numbers of faculty from diversified fields related to pharmacy. Regarding multidisciplinary, projects from Dental college, Medical college and Arts and Science college have been carried out regarding formulation, extraction and animal activities. Students of Lakshmi Bangaru Arts and Science underwent their training program in the analytical instrumentation for a period of 36 hrs. Interdisciplinary research activities also carried out at Ph.D. level.

16. Academic bank of credits (ABC):

Credit points Collected for conducting seminar/conference from our affiliated university (The Tamilnadu Dr.MGR Medical University) is in practice, So generating credit point for ACADEMIC activities is in systematic practice. We are greeting the same for awarding it to student activity. Maximum credit points awarded up to seven as per PCI regulations 2014 for PG Program. Credit points awarded by The Tamilnadu Dr.MGR Medical University for conducting Seminars is 10 credit, 3 days Conference 30 credit and for work shop 20 credit points.

17. Skill development:

In association with our sister concern institutes we conduct many soft skill programs that helps to create a self-assured, ordered, competent and adjustable workforce among students. Soft skills are primarily focused as they nurture the innate personal

development among the students. We encourage skill development related to curricular and co-curricular topics. Our students can select elective subject and research project of their interest in eighth semester which improve their skill based on interest.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Pharmacy is a professional course and its crucial for us to follow english language as the medium of instruction for conduct of entire courses of pharmacy discipline. However, we celebrate important days like regional festivals to create an awareness about Indian national and regional integration and the culture linked with them. Moreover, Indian dance forms and music are also part of our Indian culture hence event related to Indian culture is celebrated in the college by our TRUST. Our institution also instil the Constitution rights and human values among the students by celebrating, Yoga Day, Independence Day & Republic Day and conducting rallies on constitutional and human values. As far as research is concerned, research projects in the areas of Ayurveda, Herbal Medicines & nutraceuticals are also undertaken.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focus on Outcome based education (OBE): The focus of outcome based education is providing good Knowledge and skill regarding pharmacy education and with good results in the students university examination. . The focus of outcome based education is providing good Knowledge and skill regarding pharmacy education and with good results in the student's university examination. The students are exposed to hospital drug store within the campus to improve the knowledge regarding drugs. Students also undergo industrial training and industrial visit to develop their career. Students gain skill and knowledge regarding their pharmacy profession and are placed as Pharmacist, Hospital pharmacist, Drugs inspector, Medical representative , Quality control manger and as Research and Development scientist. Based on outcome benefit of the students, necessary changes are designed in the curriculum for further improvement.

20.Distance education/online education:

Adhiparasakthi College of Pharmacy shall develop a sustainable online courses and offer the same to stakeholders who are really interested in pursuing open & distance learning courses (ODL). To run these courses video study materials based in MOOCS platform are to be developed independently by our faculties. Regarding

this few of our faculties have obtained a certificate from IIT BOMBAY- NMEICT to ensure that they can create the same in time for stakeholders to access it. The institute aims at offering ODL certificate courses in areas of Quality by Design, Quality assurance by SIX sigma concept, Regulatory affairs, Pharmacovigilance, Artificial Intelligence, Data Science, Machine learning, Docking and so on etc. which are currently being the hot spots of research hubs. College has enough digital infrastructure to adopt digital education policy of Nation when it is implemented. University paper evaluation is through online mode and our affiliated university also conduct inspection by virtual mode.

Extended Profile

1.Programme

1.1	6
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	315
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	39
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	55
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	30
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	28
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	10
4.2 Total expenditure excluding salary during the year (INR in lakhs)	89.29
4.3 Total number of computers on campus for academic purposes	75

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The organization uses a meticulously well-documented procedure to guarantee that the program is delivered effectively. The Adhiparasakthi Charitable, Medical, Educational and Cultural Trust started Adhiparasakthi College of Pharmacy (APCP) Melmaruvathur in 1993 with the goal of shaping young people to face changing

challenges and serve the global community with professional competence and spiritual dedication to excellence.

The College is approved and recognized by the Pharmacy Council of India (PCI), New Delhi and affiliated to The Tamilnadu Dr. M.G.R. Medical University, Chennai.

The design of the academic calendar and schedule for each semester, as well as the academic preparation for the semester, are the first steps in implementing the curriculum in accordance with PCI. Making course plans, committees, the mentor-mentee system, scheduling industrial visits and internships, organizing and signing memorandums of understanding have all been carried out effectively and documented.

Among the tactics used in the course of curriculum implementation are projects, assignments, seminars, conferences, technical workshops, and an annual quality assurance report from ADHIPARASAKTHI COLLEGE OF PHARMACY featuring specialists from the academic and industry sectors. In their roles as conference resource persons, Ph.D. thesis assessors, journal reviewers, question paper setters, DC members, and university examination evaluators, faculty members represent the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic schedule was created by the relevant committee members in 2022 and distributed to all. The calendar conveys the data related to every activity planned for that specific year. This comprises the approximate timetable for the standard curriculum. Exams for Terms, National, Religious holidays, Cultural events, Sports, and Extracurricular activities pertaining to the YRC, NSS, Industry visits, Campus interviews, etc. This will facilitate improved planning by the staff and wards. The deadlines for fee payment are specified explicitly for exams pertaining to tuition and hostel information so that earlier plan ahead. Additionally, it is helpful to retrieve members of the academic advisory committee, anti-ragging committee, training and

placement committee, alumni association, cultural and extracurricular activities, research and development activities, discipline and welfare committees, among other governing council committees. Students can access websites about anti-ragging regulations and the Anti-Ragging committee. Parents and students can see the explicit rules and regulations that students must abide by when on campus. Activity-based assessment in the form of models, assignments, project task, posters, and flyers equip students with skills in problem-solving, critical analysis and creativity. The calendar shows the specifics of the scholarships offered by the Tamilnadu and Indian government.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1vj6M0jD9rIJ8qHSm9k5DtbWuliwwNWlK/view?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

5

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics Curricular

The unique practice of reciting the Pharmacy Oath is implemented which make students aware of the Code of ethics. Pharmaceutical Jurisprudence includes code of ethics during pharmaceutical practice. Pharmacological screening methods include prevention of cruelty in animal handling. Pharmaceutical marketing management inculcates ethics required for marketing.

Gender Curricular

Courses such as Pharmaceutical Jurisprudence explain the rules and regulation of termination of pregnancy etc. Co-curricular women empowerment activities to strengthen the social, legal, mental and economical aspect of the women. Female students are encouraged for administrative/ leadership positions. Gender Equality plan is created for a healthy, conducive working environment that enables the students to carry out their work without any fear of gender bias, prejudice, and sexual harassment.

Human Values Curricular • To imbibe human values such as truth, honesty, loyalty, integrity, empathy, love, peace, etc.

Environment and Sustainability Curricular • Environmental sciences subject includes field projects/visits to study of physical and biological characters of the environment, social and cultural factors and impact of human on the environment. Extracurricular NSS and forum activities on Swacha Bharat Abhiyan, tree plantation, waste management etc inculcate values and aspects of environment and sustainability

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

111

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://rb.gy/o51c71
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rb.gy/o5lc71

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

78

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

60

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a comprehensive system in place to support both advanced learners and slow learners effectively.

1. Assessment of Learning Levels: The institution assesses the

learning levels of all students to identify both advanced learners and slow learners.

2. **Special Programs:** Special programs are organized for both advanced learners and slow learners to cater to their specific needs.

3. **Tutor Ward Mentoring System:** This system ensures personalized attention for each student. Tutors work closely with their wards to address their academic needs.

4. **Discussions on Examination Results, Career Opportunities, and Competitive Exams:** Tutor ward mentoring sessions include discussions on various topics such as examination results, career opportunities, and preparation for competitive exams like GPAT and SWAYAM online exams.

6. **Identification and Support for Slow Learners:** Slow learners are identified by their tutors and provided with tailored support to overcome barriers in their learning process.

7. **Motivation through Practical Viva Voce Sessions:** Slow learners are motivated through practical viva voce sessions to enhance their learning experience.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
240 (15:1)	16

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

It's evident that the institution prioritizes student-centric approaches and provides resources to enhance learning experiences

1. **Experiential Learning, Participative Learning, and Problem-Solving Methodologies:** These student-centric methods are utilized to engage students actively in the learning process,

2. **Computers and Internet Connections:** The institution has sufficient computers, internet connections, which are integrated to the teaching-learning process.

3. **Excellent Library Facility:** The library is well-equipped with the latest editions of books, journals, question bank, etc.

4. **Medicinal Garden:** The institution maintains a medicinal garden, providing to explore the medicinal values of various plants, enriching their practical knowledge.

5. **Participative Learning:** Participative learning is encouraged through quizzes, essay competitions.

6. **Seminars and Assignments:** Students are required to present seminars and assignments as per the syllabus which helps in developing their knowledge, communication skills.

7. **Industrial Visits:** Industrial visits are organized to students, offering them exposure to real-world applications of their studies and practical insights into industry practices.

8. **Problem-Solving Methodologies:** Problem-solving methodologies are implemented through the tutor-ward system.

9. **Articles and Project Work:** Students are encouraged to search for articles relevant to their project work, participate in journal clubs, engage in group discussions to enhance their learning experiences.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1kCb-MT0vP5Tb1CmVBSE71MnxfleocZZ/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at our institution leverage ICT-enabled tools for an enhanced teaching-learning process. Utilizing tools such as overhead projectors (OHP), LCD projectors, and interactive smart boards across six dedicated rooms, our faculty ensures dynamic and engaging lessons. In addition, seminar halls and the auditorium are equipped with interactive smart boards, facilitating immersive learning experiences. Faculty members create PowerPoint presentations and utilize videos to illustrate complex subjects, enhancing comprehension. Interactive boards are effectively employed for conferencing and interactive video meetings, especially during the pandemic. With access to 75 PCs equipped with internet connectivity, both staff and students can utilize online resources for teaching and learning. Faculty-produced videos, presentations, and live demonstrations of practical exercises are uploaded to classroom platforms and the institution's open-source YouTube channel. Moreover, Moodle platform is utilized by faculty to develop teaching materials, further enriching the learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at our institution adheres to guidelines set by the Pharmacy Council of India (PCI) and is moderated by the Tamil Nadu Dr. M. G. R. Medical University, Chennai. It operates with transparency and robustness, ensuring fairness and accuracy. Assessment occurs continuously twice per semester, maintaining a consistent evaluation process. Answer sheets are evaluated and then distributed to students for transparency, allowing them to understand their performance. During the pandemic, online exams via the Google Classroom app were utilized, demonstrating adaptability to changing circumstances while maintaining assessment integrity. Marks obtained are meticulously recorded in designated registers by the responsible staff members and subsequently verified by the institution's head. The assessment criteria encompass various factors such as classroom participation, assignment submissions, and seminar presentations, fostering holistic evaluation of students' academic progress and engagement. Overall, the internal assessment system prioritizes transparency, frequency, and adherence to established standards, ensuring the reliability and credibility of evaluation outcomes.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college employs a transparent, time-bound, and efficient mechanism to address internal examination-related grievances. An examination committee, led by a senior faculty member as Chief Superintendent, ensures smooth conduct of end-semester examinations. Following the evaluation of internal assessment answer scripts, students are given the opportunity to review their scripts for any discrepancies or doubts.

Students dissatisfied with the evaluation of university answer scripts can request retotalling by paying the prescribed fee. The university also offers photocopies of answer sheets to students seeking clarification on evaluation-related grievances, further

enhancing transparency and accountability in the examination process. An examination committee, led by a senior faculty member as Chief Superintendent, ensures smooth conduct of end-semester examinations with the assistance of teaching and non-teaching staff. Following the evaluation of internal assessment answer scripts, students are given the opportunity to review their scripts for any discrepancies or doubts.

Transparency is maintained by adhering to criteria outlined by The Tamil Nadu Dr. M. G. R. Medical University, Chennai, ensuring fairness in internal assessment. Grievances pertaining to university question papers, such as syllabus deviations or marking errors, are directed to the Chief Superintendent and reported to the University for Resolution.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution has implemented a comprehensive framework for defining and communicating program outcomes (PO) and course outcomes (CO) for all programs offered. These outcomes are prominently displayed on the institution's website and effectively communicated to both teachers and students.

Program outcomes represent the specific goals and achievements expected from the programs offered, aligning with the needs of the pharmacy profession, societal requirements, and national importance. These outcomes serve as a guide for planning and implementing the teaching-learning process, ensuring that the educational objectives are clearly defined and understood by all stakeholders..

A thorough analysis of both program and course outcomes helps identify any gaps in knowledge or skill development, enabling the institution to plan remedial or value-added courses to address these areas. Additionally, it assists learners in making informed decisions about their future career paths, such as pursuing postgraduate studies, research, or interdisciplinary courses, to

meet industry demands or fulfill their personal aspirations. This systematic approach to defining and implementing outcomes ensures that the teaching-learning process is aligned with the overarching goals of the institution and meets the evolving needs of the stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution implements a robust evaluation system to assess the attainment of program outcomes (PO) and course outcomes (CO), in line with the principles of outcome-based education. Various methods are utilized, both direct and indirect, to comprehensively evaluate students' knowledge and skills.

1. Regular Practical Sessions: Practical sessions provide hands-on experience, allowing students to demonstrate their understanding and application of theoretical concepts.

2. Group Discussions: Group discussions foster collaborative learning and critical thinking skills, enabling students to analyze and discuss course material.

3. Seminars and Assignments: Seminars and assignments assess students' ability to research, analyze, and present information effectively, contributing to the achievement of course objectives.

4. Staff-Student Interaction: Interaction between staff and students facilitates clarification of concepts, feedback exchange, and overall academic support, contributing to students' learning outcomes.

5. Class Tests: Class tests evaluate students' comprehension of course material and help track their progress throughout the semester.

6. Two Sessional Exams per Semester: Sessional exams provide structured assessments of students' understanding and progress,

ensuring continuous evaluation and feedback.

7. End Semester Exams: End semester exams assess students' overall achievement of program and course outcomes, covering the entire semester's curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://drive.google.com/file/d/12e4tWzExU7eKO3N978J4ze6Hjc5_eLAL/view?usp=sharing

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

53

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://drive.google.com/file/d/1r_idhQtr4BjM1LqlZaXZWG4HE8C3yF74/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://rb.gy/o5lc71>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge Continuous motivation of faculties by the IQAC team to take up consultancy and collaborative work, they are empowered to utilize the available instruments /faculties for research / project purpose. Our faculties are encouraged to apply for grants to conduct seminar / research project. The faculties have been publishing education contents as books / book chapters / many research papers, further encouraged by giving financial support. IQAC team has been organizing guest lecturer/ Seminars regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighbourhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year National

Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports that aims to develop the personality of NSS student volunteers. Organizing events which raise an awareness among the students on issues that are relevant to their consciousness about the environment in which they live and their acceptance, participation and tolerance. Some of the events include observing of Awareness Programme on Global Warming, World Environment Day and Drug Abuse and Illicit Trafficking. Red Ribbon Club (RRC) is a voluntary on-campus intervention program for students. The programme organized by RRC addresses the knowledge, attitude and behaviour of the youths in the interrelated areas of voluntary blood donation and medical camp. Youth Red Cross (YRC) is a constituent of the Indian Red Cross Society. A group movement organized at the initial stages for students between 18 to 25 years of age. The programme organized by YRC are international day of yoga. File Description Document

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/

YRC etc., during the year

16

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

215

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

5

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. The Adhiparasakthi College of Pharmacy stands out for its commitment to providing exceptional infrastructure for both students and faculty. The college prioritizes offering high-quality education and ensuring the holistic development of its students.

1. **Campus:** A well-maintained campus environment for academic pursuits and extracurricular activities.

2. **Hostel Facilities:** Accommodation provisions for students,

ensuring a comfortable living environment to learning.

3. **Library:** A resourceful library for academic needs of students and faculty, providing wide range of educational materials.

4. **Auditorium:** An air-conditioned auditorium equipped to facilitate various events, lectures, and presentations.

5. **Classrooms, Seminar Room, and Tutorial Rooms:** Adequate facilities for conducting lectures, seminars, and tutorials, equipped with ICT-based teaching facilities.

6. **Exam Hall:** A designated space for conducting examinations efficiently.

7. **Faculty Research Laboratory:** A dedicated laboratory space for research faculties

8. **Machine Room:** Well equipped with machinery to support practical learning.

9. **Laboratories:** A total of 17 laboratories provided for both undergraduate and postgraduate courses, including specialized facilities such as Central Instrument facilities, an Animal House approved by CCSEA.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/19aWtLCYZc_lmRmFsEyHlHXeJi33FDGk5_/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities:

1. Auditorium and Open Air Venue :

- Fully equipped and air-conditioned auditorium with a seating capacity of 200 persons.

- Open-air venue with a seating capacity of 600 persons.

- The auditorium is equipped with sound systems including speakers, amplifiers, hand mics, collar mics, podium, screen, and projector.
- Complete stage lighting system available.

2. Practicing Hall :

- Fully equipped with a DVD player for cultural activities rehearsal and practice sessions.

Sports Facilities:

1. Indoor Stadium :

- Dedicated indoor stadium for conducting indoor games like badminton, table tennis, and judo.

2. Outdoor Sports Facilities :

- Football court
- Basketball court
- Cricket pitch
- Tennis court
- Open space allocated for yoga and other outdoor activities.

Other Amenities:

800KWh On-Grid Solar Power Plan: Providing green energy to the entire campus, contributing to sustainability efforts.

Comprehensive Sports Training and Fitness Infrastructure: Ensuring students have access to quality sports training facilities. Includes provisions for badminton courts and table tennis.

The college boasts a well-rounded infrastructure supporting both cultural and sports activities, fostering a holistic learning and development environment for students and faculty alike.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1K0yjt2PZ2_W5SjhOcs-mExJzEhG4R5Pe/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1iBj2iZodCswEDjOIKd4uY7Ahw9LSRntf/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.53

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Adhiparasakthi College is equipped with an Integrated Library Management System (ILMS) to streamline operations and enhance user experience. Here are the key features and rules governing library usage:

Membership and Rules:

Membership: All faculty, staff, and students are entitled to library membership by filling out a membership form.

Library Rule: Members must agree to abide by the library rules.

Entry Recording: Entry to the library is recorded, and strict silence, decorum, and discipline are maintained.

Prohibited Activities: Cell phone usage and loud talking are strictly prohibited.

Handling of Documents: Library materials must be handled with care, and documents taken from shelves must be promptly returned.

Non-Members: Non-members can access library materials on-site with permission from the Principal and Librarian.

Newspapers and Journals: Newspapers, magazines, and journals are for reading within the library premises only.

Consequences of Violations: Violators of the rules may be debarred from using library facilities.

Special Facilities:

Book Bank for SC/ST Students: A separate book bank is available for SC/ST category students.

Available Resources: Members have access to newspapers, books, e-books, e-journals, e-databases, CD/DVD prints, bound journals, e-learning portals, document delivery services.

Operating Hours: The library operates from 8:30 am to 6:00 pm.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/1w70EJmZY0Y1tfQ_g_SE0xQrPB5Ys1Gzz/view?usp=sharing

4.2.2 - The institution has subscription for the B. Any 3 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.59 lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120/day

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has a proactive approach to updating its IT facilities, particularly focusing on enhancing internet connectivity and Wi-Fi services. Here's an overview of the recent upgrades:

Internet Connectivity:

High-Speed Internet: Initially procured from Bharat Sanchar Nigam Limited (BSNL) and Railtel Corporation of Indian Limited (Railwire) to meet basic connectivity needs.

Shift to Gigabit Network: Recently transitioned to a latest Gigabit network assembly to accommodate the increased demand for internet access, especially for research purposes.

Optic Fiber Cable Connection: Upgraded internet facility to Optic Fiber Cable Connection to further improve internet speed and reliability.

Power Backup: Generator installed for complete power backup, ensuring uninterrupted internet access even during power outages.

Wi-Fi Facilities:

Broadband Wi-Fi: Implemented broadband Wi-Fi connectivity across the campus to cater to the growing demand for internet access.

Wi-Fi Enabled Spaces: All classrooms, multimedia rooms, most faculty rooms, Principal's cabin, examination cell, and college office are Wi-Fi enabled, providing seamless connectivity.

Additional IT Facilities:

LAN Facilities: All classrooms equipped with LAN facilities to support wired internet connections where needed.

Faculty and Administrative Areas: Most faculty rooms, Principal's cabin, examination cell, and college office are equipped with IT infrastructure to support administrative and academic functions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

69.76

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Teaching Block: Separate teaching block equipped with ICT-enabled, well-maintained classrooms, tutorial rooms, exam hall, and seminar hall.

Security Measures: CCTV cameras installed for security and safety purposes, ensuring a secure learning environment for students and faculty.

Specialized Facilities: Includes a separate faculty research laboratory, instrumentation room, machine room, and CADD laboratory for synthetic research activities.

Ethical Research Practices: CPCSEA approved animal house ensures ethical research practices are adhered to.

Library:

Chief Librarian Oversight: Library maintained under the guidance of the Chief Librarian, ensuring efficient management of resources.

Daily Maintenance: Attendants responsible for daily dusting and arrangement of books, with damaged books regularly sent for binding to maintain the quality of the collection.

Infrastructure Maintenance: Ensures the upkeep of sports facilities to facilitate physical activities and sports events on campus.

Other Supporting Facilities:

RO Water Plant and Water Chiller Plant: Installed to provide clean and chilled drinking water for students and faculty.

Power Generator: Annual servicing by engineers ensures uninterrupted power supply during emergencies.

Accessibility Features: Ramp and lift facilities provided for disabled students.

Fire Safety Measures: Fire hydrant installed to provide fire safety.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1fjIqizQP9XfwtHNENTlF7Dn-np8hGYRz/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

152

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

118

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

118

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

B. Any 3 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

47

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There are listing of various activities that a student council is involved in to support the faculty and administration. Orientation programme, fresher's day which are organised at every year. Coordinate with faculty and administration to ensure a smooth and memorable event. Organize sports events and encourage student participation. Collaborate with alumni for networking events. Coordinate cultural programs and PTA meetings. Collaborate with the career services department to organize placement and workshop with student's cooperations. Yoga, Zumba dance are lead on basis on de-stresser. Conferences on basis of career development programme, communication in health care. Coordination activities with industrial visit, NSS, YRC, RRC, instrumentation and service cell, OBC, SC/ST cell, literary and cultural activities like Muthamizh Mandram, Hobbies club, and literary club. Active participation of students on graduation day along with placement are made. Active participation of awareness programme and international day celebration. Voluntarily involvement of various committees of students to work under the overall guidance of principal so as to execute all activities in an effective way like discipline and welfare, complaints cum redressal, training and placement, industry institute cell.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association actively involved in contributing to the educational experience of current students. Their engagement in conducting group discussions and sharing insights on job search, research, and the current trends in the pharmaceutical field is invaluable. Here are some additional ways by which the alumni associationr enhance its impact: Establish a formal mentorship program connecting alumni with students. Provide one-on-one guidance on career choices, academic pursuits, and personal development. Invite alumni to deliver guest lectures and workshops on specialized topics. Facilitate connections between alumni and current students for potential job opportunities. Create a scholarship fund to support financially challenged students. Encourage alumni to contribute to the fund, ensuring equitable access to education. Contribute to the enhancement of library resources with the latest publications. Support the maintenance and development of research centres and laboratories. Initiate fundraising campaigns for infrastructure upgrades. Enhance classrooms, technology, and facilities to provide a conducive learning environment. Provide resources to help students develop essential career skills. Establish a system for feedback from alumni on the curriculum and educational programs. Use their input

to continually improve and align the education provided with industry needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- **Study (Academic Excellence):** The focus on academic excellence reflects the commitment to providing quality education and fostering a culture of continuous learning and knowledge acquisition.
- **Spirituality:** This emphasizes the importance of character development and the cultivation of spiritual values, contributing to the overall well-being of individuals.
- **Service:** The emphasis on service highlights the college's dedication to making a positive impact on society, promoting a sense of responsibility and altruism among students.
- The tricolor flag with Blue, Yellow, and Red symbolizes the core values of Education, and Service respectively.
- The emblem consists of a book, trisul (trident), recipe, capsule, and tablet, each symbolizing different aspects of the college's philosophy.
- The governing body and principal work together to provide

leadership in all aspects of life.

- This collaborative effort aims to create an environment that nurtures holistic development and fulfills the college's mission.

File Description	Documents
Paste link for additional information	https://www.apcp.in.net/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Composition of the Committee:

- The committee includes , non-teaching staff, and student representatives, ensuring a diverse representation of stakeholders.

Decentralized Structure:

- The committee operates in a decentralized manner, indicating that decision-making and planning are carried out independently without direct influence from the management.

Functions of the Committee:

- Framing Academic Calendar and Timetable
- Develop an academic calendar outlining key events, holidays, and academic activities for the academic year.

Campus Interviews:

- Organize and facilitate campus interviews to provide students with opportunities for employment.
- Collaborate with employers to conduct recruitment drives within the campus.

Soft Skills Guidance:

- Offer guidance and training sessions to enhance students' soft

skills, including communication, teamwork, and interpersonal skills.

Sports and Cultural Activities:

- Plan and coordinate sports and cultural events throughout the academic year.
- Encourage student participation and talent development in extracurricular activities.

Research Activities and Publications:

- Promote and support research initiatives among both faculties and students.
- Facilitate the publication of research findings and encourage a culture of academic inquiry.

Anti-Ragging Committee:

- Establish and maintain an Anti-Ragging Committee to prevent and address instances of ragging within the institution.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1DByuewg9535BNPtOQ0C3k5VggZdNY9Ya/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Content of the Academic Calendar:

- Introduction of key members of the Governing Council provides transparency and familiarity with the leadership team.
- Inclusion of details about various committees, including Anti-ragging, Sexual Harassment, and Internal Complaint Committee, ensures awareness and accessibility for students and staff.
- Clearly defined working hours and policies for library, computer center, sports center, and other facilities help in efficient

utilization and planning.

- Individual subject teachers are responsible for teaching, course planning, and scheduling lectures, emphasizing accountability.
- Integration of sports, cultural events, and extension activities into the academic calendar emphasizes a holistic approach to education.
- Providing information about vacations, the number of working days and the tentative schedule for university-end examinations helps in academic planning.
- Analysis of teaching-learning methods based on student feedback reflects a commitment to continuous improvement and responsiveness to student needs.
- Encouraging faculty members to publish research papers under UGC journals reflects a commitment to advancing knowledge and academic excellence.
- The academic calendar serves as a comprehensive guide for both students and staff, facilitating effective planning and organization.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/1IvcNvUCYz_oBF-c2DeugJwVnW-0ZENE46/view?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Leadership and Meeting Oversight:

- The Principal of our college plays a pivotal role in chairing meetings of both statutory and non-statutory bodies and committees.

- Committees include the College Academic Advisory Committee (CAC), Internal Quality Assurance Cell (IQAC), Anti-ragging Committee, Grievance Redressal Cell, Training and Placement Committee, Industry Institute Interaction Cell, and Research Committee.

Evaluation of Committee Progress:

- The Principal and Heads of Departments (HODs), along with faculty members, actively evaluate the progress and challenges faced by various committees.

Service Rules and Guidelines:

- Clear service rules have been defined and circulated to address various aspects of faculty appointments, working hours, permissions, leaves, conduct, discipline, dress code, decorum, and departmental responsibilities.

Faculty Assignments in Committees:

- Faculty members are assigned specific responsibilities in various committees, encouraging their active involvement and contribution to different aspects of institutional functioning.

Organizational Hierarchy and Responsibilities:

- An established organizational structure is in place, delineating roles, responsibilities, accountability, and authorities at each level.

Team work and Work Culture:

- The institution's work culture is reinforced through excellent team work involving various stakeholders, including the governing body, top management, Principal, HODs, teaching and non-teaching staff, and students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://docs.google.com/document/d/1qr8N5GflKH0e1SmXNkjPRa5zIuFRMfOy/edit?usp=sharing&oid=102474140523779452170&rtpof=true&sd=true
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Salary and Contributory PF:

- Salaries are provided as per norms, ensuring compliance with industry standards.
- Contributory Provident Fund (PF) is offered, allowing employees to contribute towards their retirement savings.

Group Gratuity and Insurance:

- Group gratuity and insurance are provided, enhancing financial security for employees and their dependents.

- Financial support is extended for attending seminars and workshops, demonstrating a commitment to continuous learning and professional development.

Cash Awards for Achievements:

- Cash awards are given for outstanding achievements such as achieving 100% results, paper presentations, and publications.

Bonus and Advance for Festivals:

- Bonuses and advances are provided during festival times, contributing to the festive spirit and acknowledging the hard work of employees.

Uniforms for Class IV Employees:

- Class IV employees receive a pair of uniforms annually, promoting a sense of identity and professionalism.

• ESI, Interest-Free Loans, and Maternity Leave:

- Employees are covered under the Employee State Insurance (ESI) scheme, ensuring healthcare benefits.

- Maternity leave is provided, acknowledging and supporting the well-being of female employees during pregnancy and childbirth.

Health Care Scheme at MAPIMS:

- A health care scheme is available at MAPIMS, enhancing healthcare access for employees.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1XhrfGadns_vwjFofZOJg3ArVhOp_0bbxe/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

6

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- Faculty performance is appraised through the percentage of results produced by them in semester-end examinations.
- Management identifies employee quality through activities that enhance the institution's reputation.

Recognition and Promotion:

- Efficient staff members are promoted, and their ideas are considered for the development of the institution.
- Faculty members who contribute to the institution's name are honored with cash awards for achieving 100% results.

Professional Development Incentives:

- Faculty members receive increments upon completion of NPTEL online courses, encouraging continuous learning and skill development.
- On-duty is provided for attending Faculty Development Programs (FDP), emphasizing the importance of staying updated with current educational trends and methodologies.

Employee Contribution to Institution Development:

- The appraisal form of a particular faculty shows the innovative

work and their development. The institution values the input of efficient staff members in the development process, fostering a collaborative and innovative work culture.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Experienced Accounts and Finance Heads:

- The presence of well-experienced accounts and finance heads indicates a commitment to financial expertise within the trust.

Periodic Monitoring of Finance Flow:

- Regular monitoring of the internal and external flow of finances, conducted every week, ensures effective financial control and management.

Yearly Budget Preparation:

- The Yearly budget is prepared by the college planning committee, which includes key stakeholders such as the correspondent, principal, auditing team, and finance managing team.

Financial Allocation for Day-to-Day Activities:

- Financial allocation for day-to-day activities and yearly requirements for academic and administrative functions is carried out smoothly without interruptions.
- This ensures the uninterrupted operation of the institution's activities.

Preparation of Audited Statements:

- Monthly and yearly audited statements are prepared by the institute, providing a clear overview of the financial status.

- Government-certified auditors are engaged for this purpose, ensuring adherence to professional standards.

Financial Oversight by Auditors:

- Auditors are appointed as a mandatory part of the financial management process, providing an external and independent evaluation of the financial health of the institution.

Trust-Appointed Auditors:

- ACMEC trust takes the initiative to appoint auditors, highlighting the commitment to compliance with financial regulations and standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Annual Budgeting Process:

- Financial resources are allotted based on the annual budget, with comparisons made against previous audited budgets.

- This systematic approach ensures that financial planning aligns with the institution's goals and past performance.

Regular Auditing and No Objections:

- The institution's accounts are audited regularly, indicating a commitment to financial transparency.
- The absence of audit objections suggests that financial practices are in accordance with established standards and regulations.
- **Support from the Trust during Financial Inadequacies:**
 - In times of financial inadequacies, the management supports the institution through the development fund maintained by the trust.
 - This demonstrates a proactive and supportive approach from the trust to ensure the institution's financial stability.

Budget Allocation and Effective Utilization:

- The institution has a well-laid-out budget allocation for both recurring and non-recurring expenses.
- The effective utilization of budgeted resources reflects prudent financial management practices.
- **Infrastructure Upgrades through Bank Loan and Charitable Trust Assistance:**

Internal Audit Practices:

- The institution has a practice of internal audit to monitor financial management.
- Internal audits help ensure that financial processes are in compliance with policies and are being executed efficiently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Ensuring Quality in Administrative and Academic Units:

- IQAC plays a pivotal role in ensuring the quality of both administrative and academic units within the college.

Identifying Innovative Approaches:

- IQAC identifies and suggests new methods for utilizing teaching aids effectively.

Support to Management, Principal, and Committees:

- IQAC actively supports the management, principal, and other committees by offering valuable suggestions and effective measures to maintain consistency in various processes.

Promoting Research Environment:

- IQAC recognizes the importance of fostering a research environment among both staff and students.
- Establishment of a Research and Collaboration Centre is a notable initiative in this direction.

Research and Collaboration Centre:

- The Research and Collaboration Centre is run by a committee comprising the principal and faculty members from various departments.
- It focuses on assisting interested teachers in writing research project proposals and publishing research works.

Research Methodology Workshops:

- IQAC conducts Research Methodology Workshops to enhance the research skills of faculty members and provide guidance in the research proposal writing process.

Interdisciplinary Research Projects:

- IQAC takes the initiative in initiating interdisciplinary research projects involving students and mentored by teachers, fostering collaborative and cross-disciplinary research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Ensuring Quality in Administrative and Academic Units:

- IQAC plays a pivotal role in ensuring the quality of both administrative and academic units within the college.
- It contributes significantly to the planning and design of strategies aimed at improving the overall quality of education.

Identifying Innovative Approaches:

- IQAC identifies and suggests new methods for utilizing teaching aids effectively.

Support to Management, Principal, and Committees:

- IQAC actively supports the management, principal, and other committees by offering valuable suggestions and effective measures to maintain consistency in various processes.

Promoting Research Environment:

- IQAC recognizes the importance of fostering a research environment among both staff and students.

Research and Collaboration Centre:

- The Research and Collaboration Centre is run by a committee comprising the principal and faculty members from various departments.

Research Methodology Workshops:

- IQAC conducts Research Methodology Workshops to enhance the research skills of faculty members and provide guidance in the research proposal writing process.

Promoting Publication in Quality Journals:

- IQAC provides information about quality journals listed in Scopus and UGC Care.

Interdisciplinary Research Projects:

- IQAC takes the initiative in initiating interdisciplinary research projects involving students and mentored by teachers, fostering collaborative and cross-disciplinary research.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/11v2Y55W9nYKXnAtwwa_oyjweTS17wNPR/view?usp=sharing
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1hS4i0zgDjLYxDXY6q9O-wjVQxxWQY4HD/view?usp=sharing
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is creating healthy environment for both male and female students. They feel free to learn and work with faculty members. The gender equity maintained in students by the following ways :

- 1) There is a female and male class in-charges and representatives in each class to discuss the various gender issues.
- 2) Both college and hostels provided with CCTV cameras for their safety and security.
- 3) The biometry and entry register used to ensure safety of their entry to the hostels.
- 4) All the female and male students are actively participating in seminars, awareness programmes, industrial visits, cultural trips etc with both female and male staffs.
- 5) The grievance redressal offers solutions for all student grievances.
- 6) The ICC (SH) is constituted to address sexual harassment complaints received from students and staff.
- 7) International Women's Day is celebrated to address the spirit of womanhood in all positions personally and officially.
- 8) The Internal committees viz. anti-ragging committee, grievance committee, sexual harassment committee for the overall well-being of the students.
- 9) Hostels are provided separately for boys and girls with Common rooms for their entertainment. CCTV cameras across the premises.
- 10) The hostels are provided with internet facilities.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1nNRGMbMPj_jnO1fb53BDKAqIXTW8qbwAv/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1Ys7ynH4n2Oq8yG6kUcSJPXIYKM1lUDPH/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The three R's -reduce, reuse and recycle are stringently followed within the campus for waste management. Separate dustbins are maintained for disposing the degradable and non-degradable waste. The solid waste is segregated as bio-degradable and bio-non-degradable waste and disposed in the respective dustbins. For easy identification green dustbins are for biodegradable wastes and blue is for non-biodegradable wastes. The used napkins were properly incinerated.

Liquid waste management: It is carried out effectively by the "effluent treatment plant" available in our campus.

Biomedical waste management: Biomedical waste if any is disposed by the Tamilnadu waste disposal management.

E-waste management: Non-working computer monitors and printers are collected at college store and then handed over to central computer store of the campus. Old monitors, CPU and printers are replaced by Buy-back scheme with specific vendors.

Waste recycling system: In order to avoid landfill, the waste recycling process steps includes collection, identification and categorizing the waste into recyclable and non-recyclable waste and handed them to the local recycling center.

Hazardous chemicals and radioactive waste management: The hazardous chemicals and radioactive substances are not used within the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **C. Any 2 of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institute In order to provide an inclusive environment

community, socioeconomic, etc and to foster a sense of responsibility for protecting the environment, our institute's 292 students and 28 faculty members, who represent a diversity of cultural backgrounds, come together. The best ways to foster tolerance and harmony toward cultural, regional, linguistic, communal, socioeconomic, and other diversities are through large-scale celebrations for students and faculty from different cultures participate in with a sense of working together and enthusiasm, and Pongal, Onam, and Ayudhapooja event, which is attended with passion and a sense of unity by staff members and students from all cultural backgrounds. Our college celebrates International Mother Language Day with a linguistics-focused program that aims to encourage multilingualism and linguistic and cultural diversity. On campus, there is a lot of enthusiasm for both the celebration of independence and Republic Day. "One Day Special Camp" was held for the intention of adopting a specific the village (Uthamanallur) in order to build and create an interface with the rural population. Our college raised awareness of the value of nutrition and breastfeeding.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Values, rights, duties and responsibilities of citizens towards constitutional obligation is well discussed and executed among the students through the programmes conducted. The 77th India's Independence Day was celebrated with great enthusiasm under the name 'Nation First, Always First'. This day, in particular serves as a reminder of the numerous sacrifices made by our warriors for the liberation movement and secure our independence from British domination. World Ozone Day (Theme : Global cooperation protecting life on earth) celebrated in our Institution for the initiations to be made to preserve ozone Layer. Our college celebrates International Day against Drug Abuse and illicit trafficking and students rally and taking oath to promote the awareness about drug abuse, strengthen actions and cooperation in achieving the goal of a world free from drug abuse.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1-RJz42Ie-zUAdAraUKvH_EYyX4eE0jFp/view?usp=sharing
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In our college, we celebrated World Pharmacist Day the Day that recognized the important role of pharmacists in healthcare system. we celebrated International women's day on march 8th which is one of the most important days to celebrate women's achievements. It also educates and creates awareness to raise women's equality. The Independence Day was celebrated on August 15 every year to commemorate India's freedom from the British rule in 1947.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1. Career development Program : Our college conducted many career development programmes in various Pharma fields to make our students, a rewarding career. It offers opportunities for manufacturing, clinical and research innovation.

2. Hospital pharmacy Training : It aims to raise students' general efficiency in medication for patients dispensing. The present course of study does not provide enough hospital exposure; therefore, in order to prepare students for the latest developments in clinical and hospital management, our college offers hospital training programs for B. Pharm students.

3. Tutor-Ward system : It was successfully implemented in our Institution which provides individual attention, guidance and training by the tutor on the better ways of learning.

4. Special education Classes for Slow learner: were conducted for slow learners who need more time and assistance to understand academic concepts may have difficulties in typical educational and supportive learning environments.

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/file/d/14HSczQFSuFcJ0ItA-Hs9_aOuvzAu8yw3/view?usp=sharing
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The President of the Adhiparasakthi Charitable, Medical, Educational, and Cultural Trust (ACMEC Trust) has coded our college's motto. Our college motto is "Study, Spirituality, and Service," which is displayed on our symbol. Pupils are often well-behaved and disciplined enough to attend classes on a daily basis. Students at the college were merely expected to live by the principles of excellence, simplicity, regularity, punctuality, and spirituality in everything they did. They are able to see the value of contributing to society as a result. The Ph.D. program, together with the D. Pharm., B. Pharm., and M. Pharm. courses with three specializations (Pharmaceutical Chemistry, Pharmaceutical Analysis, and Pharmaceutics) are currently offered at our college, which is situated in a big, green, eco-friendly location. Our college features two multistoried buildings and a robust infrastructure totaling 7420 square meters in built-up area, as well as a variety of facilities like computer labs, well-equipped labs, an auditorium, a library with a decent collection of books and e.books, and ICT classrooms. In order to enhance the college's status as a GREEN CAMPUS, students are also urged to make the environment more environmentally friendly.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The organization uses a meticulously well-documented procedure to guarantee that the program is delivered effectively. The Adhiparasakthi Charitable, Medical, Educational and Cultural Trust started Adhiparasakthi College of Pharmacy (APCP) Melmaruvathur in 1993 with the goal of shaping young people to face changing challenges and serve the global community with professional competence and spiritual dedication to excellence.

The College is approved and recognized by the Pharmacy Council of India (PCI), New Delhi and affiliated to The Tamilnadu Dr. M.G.R. Medical University, Chennai.

The design of the academic calendar and schedule for each semester, as well as the academic preparation for the semester, are the first steps in implementing the curriculum in accordance with PCI. Making course plans, committees, the mentor-mentee system, scheduling industrial visits and internships, organizing and signing memorandums of understanding have all been carried out effectively and documented.

Among the tactics used in the course of curriculum implementation are projects, assignments, seminars, conferences, technical workshops, and an annual quality assurance report from ADHIPARASAKTHI COLLEGE OF PHARMACY featuring specialists from the academic and industry sectors. In their roles as conference resource persons, Ph.D. thesis assessors, journal reviewers, question paper setters, DC members, and university examination evaluators, faculty members represent the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic schedule was created by the relevant committee members in 2022 and distributed to all. The calendar conveys the data related to every activity planned for that specific year. This comprises the approximate timetable for the standard curriculum. Exams for Terms, National, Religious holidays, Cultural events, Sports, and Extracurricular activities pertaining to the YRC, NSS, Industry visits, Campus interviews, etc. This will facilitate improved planning by the staff and wards. The deadlines for fee payment are specified explicitly for exams pertaining to tuition and hostel information so that earlier plan ahead. Additionally, it is helpful to retrieve members of the academic advisory committee, anti-ragging committee, training and placement committee, alumni association, cultural and extracurricular activities, research and development activities, discipline and welfare committees, among other governing council committees. Students can access websites about anti-ragging regulations and the Anti-Ragging committee. Parents and students can see the explicit rules and regulations that students must abide by when on campus. Activity-based assessment in the form of models, assignments, project task, posters, and flyers equip students with skills in problem-solving, critical analysis and creativity. The calendar shows the specifics of the scholarships offered by the Tamilnadu and Indian government.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1vj6M0jD9rIJ8qHSm9k5DtbWuliwwNWlK/view?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/

C. Any 2 of the above

Diploma Courses Assessment /evaluation process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
1	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
5	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional Ethics Curricular

The unique practice of reciting the Pharmacy Oath is implemented which make students aware of the Code of ethics. Pharmaceutical Jurisprudence includes code of ethics during pharmaceutical practice. Pharmacological screening methods include prevention of cruelty in animal handling. Pharmaceutical marketing management inculcates ethics required for marketing.

Gender Curricular

Courses such as Pharmaceutical Jurisprudence explain the rules and regulation of termination of pregnancy etc. Co-curricular women empowerment activities to strengthen the social, legal, mental and economical aspect of the women. Female students are encouraged for administrative/ leadership positions. Gender Equality plan is created for a healthy, conducive working environment that enables the students to carry out their work without any fear of gender bias, prejudice, and sexual harassment.

Human Values Curricular • To imbibe human values such as truth, honesty, loyalty, integrity, empathy, love, peace, etc.

Environment and Sustainability Curricular • Environmental sciences subject includes field projects/visits to study of physical and biological characters of the environment, social and cultural factors and impact of human on the environment. Extracurricular NSS and forum activities on Swacha Bharat Abhiyan, tree plantation, waste management etc inculcate values and aspects of environment and sustainability

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

111

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

B. Any 3 of the above

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://rb.gy/o5lc71
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rb.gy/o5lc71
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
78	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
60	

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a comprehensive system in place to support both advanced learners and slow learners effectively.

1. **Assessment of Learning Levels:** The institution assesses the learning levels of all students to identify both advanced learners and slow learners.

2. **Special Programs:** Special programs are organized for both advanced learners and slow learners to cater to their specific needs.

3. **Tutor Ward Mentoring System:** This system ensures personalized attention for each student. Tutors work closely with their wards to address their academic needs.

4. **Discussions on Examination Results, Career Opportunities, and Competitive Exams:** Tutor ward mentoring sessions include discussions on various topics such as examination results, career opportunities, and preparation for competitive exams like GPAT and SWAYAM online exams.

6. **Identification and Support for Slow Learners:** Slow learners are identified by their tutors and provided with tailored support to overcome barriers in their learning process.

7. **Motivation through Practical Viva Voce Sessions:** Slow learners are motivated through practical viva voce sessions to enhance their learning experience.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
240 (15:1)	16

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

It's evident that the institution prioritizes student-centric approaches and provides resources to enhance learning experiences

1. **Experiential Learning, Participative Learning, and Problem-Solving Methodologies:** These student-centric methods are utilized to engage students actively in the learning process,

2. **Computers and Internet Connections:** The institution has sufficient computers, internet connections, which are integrated to the teaching-learning process.

3. **Excellent Library Facility:** The library is well-equipped with the latest editions of books, journals, question bank, etc.

4. **Medicinal Garden:** The institution maintains a medicinal garden, providing to explore the medicinal values of various plants, enriching their practical knowledge.

5. **Participative Learning:** Participative learning is encouraged through quizzes, essay competitions.

6. **Seminars and Assignments:** Students are required to present seminars and assignments as per the syllabus which helps in developing their knowledge, communication skills.

7. **Industrial Visits:** Industrial visits are organized to students, offering them exposure to real-world applications of their studies and practical insights into industry practices.

8. **Problem-Solving Methodologies:** Problem-solving methodologies

are implemented through the tutor-ward system.

9. Articles and Project Work: Students are encouraged to search for articles relevant to their project work, participate in journal clubs, engage in group discussions to enhance their learning experiences.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1kCb-MT0vP5Tb1CmVBSE71MnxfleocZZ/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers at our institution leverage ICT-enabled tools for an enhanced teaching-learning process. Utilizing tools such as overhead projectors (OHP), LCD projectors, and interactive smart boards across six dedicated rooms, our faculty ensures dynamic and engaging lessons. In addition, seminar halls and the auditorium are equipped with interactive smart boards, facilitating immersive learning experiences. Faculty members create PowerPoint presentations and utilize videos to illustrate complex subjects, enhancing comprehension. Interactive boards are effectively employed for conferencing and interactive video meetings, especially during the pandemic. With access to 75PCs equipped with internet connectivity, both staff and students can utilize online resources for teaching and learning. Faculty-produced videos, presentations, and live demonstrations of practical exercises are uploaded to classroom platforms and the institution's open-source YouTube channel. Moreover, Moodle platform is utilized by faculty to develop teaching materials, further enriching the learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

30

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism at our institution adheres to guidelines set by the Pharmacy Council of India (PCI) and is moderated by the Tamil Nadu Dr. M. G. R. Medical University, Chennai. It operates with transparency and robustness, ensuring fairness and accuracy. Assessment occurs continuously twice per semester, maintaining a consistent evaluation process. Answer sheets are evaluated and then distributed to students for transparency, allowing them to understand their performance. During the pandemic, online exams via the Google Classroom app were utilized, demonstrating adaptability to changing circumstances while maintaining assessment integrity. Marks obtained are meticulously recorded in designated registers by the responsible staff members and subsequently verified by the institution's head. The assessment criteria encompass various factors such as classroom participation, assignment submissions, and seminar presentations, fostering holistic evaluation of students' academic progress and engagement. Overall, the internal assessment system prioritizes

transparency, frequency, and adherence to established standards, ensuring the reliability and credibility of evaluation outcomes.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college employs a transparent, time-bound, and efficient mechanism to address internal examination-related grievances. An examination committee, led by a senior faculty member as Chief Superintendent, ensures smooth conduct of end-semester examinations. Following the evaluation of internal assessment answer scripts, students are given the opportunity to review their scripts for any discrepancies or doubts.

Students dissatisfied with the evaluation of university answer scripts can request retotalling by paying the prescribed fee. The university also offers photocopies of answer sheets to students seeking clarification on evaluation-related grievances, further enhancing transparency and accountability in the examination process. An examination committee, led by a senior faculty member as Chief Superintendent, ensures smooth conduct of end-semester examinations with the assistance of teaching and non-teaching staff. Following the evaluation of internal assessment answer scripts, students are given the opportunity to review their scripts for any discrepancies or doubts.

Transparency is maintained by adhering to criteria outlined by The Tamil Nadu Dr. M. G. R. Medical University, Chennai, ensuring fairness in internal assessment. Grievances pertaining to university question papers, such as syllabus deviations or marking errors, are directed to the Chief Superintendent and reported to the University for Resolution.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution has implemented a comprehensive framework for defining and communicating program outcomes (PO) and course outcomes (CO) for all programs offered. These outcomes are prominently displayed on the institution's website and effectively communicated to both teachers and students.

Program outcomes represent the specific goals and achievements expected from the programs offered, aligning with the needs of the pharmacy profession, societal requirements, and national importance. These outcomes serve as a guide for planning and implementing the teaching-learning process, ensuring that the educational objectives are clearly defined and understood by all stakeholders..

A thorough analysis of both program and course outcomes helps identify any gaps in knowledge or skill development, enabling the institution to plan remedial or value-added courses to address these areas. Additionally, it assists learners in making informed decisions about their future career paths, such as pursuing postgraduate studies, research, or interdisciplinary courses, to meet industry demands or fulfill their personal aspirations. This systematic approach to defining and implementing outcomes ensures that the teaching-learning process is aligned with the overarching goals of the institution and meets the evolving needs of the stakeholders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution implements a robust evaluation system to assess the attainment of program outcomes (PO) and course outcomes

(CO), in line with the principles of outcome-based education. Various methods are utilized, both direct and indirect, to comprehensively evaluate students' knowledge and skills.

1. Regular Practical Sessions: Practical sessions provide hands-on experience, allowing students to demonstrate their understanding and application of theoretical concepts.

2. Group Discussions: Group discussions foster collaborative learning and critical thinking skills, enabling students to analyze and discuss course material.

3. Seminars and Assignments: Seminars and assignments assess students' ability to research, analyze, and present information effectively, contributing to the achievement of course objectives.

4. Staff-Student Interaction: Interaction between staff and students facilitates clarification of concepts, feedback exchange, and overall academic support, contributing to students' learning outcomes.

5. Class Tests: Class tests evaluate students' comprehension of course material and help track their progress throughout the semester.

6. Two Sessional Exams per Semester: Sessional exams provide structured assessments of students' understanding and progress, ensuring continuous evaluation and feedback.

7. End Semester Exams: End semester exams assess students' overall achievement of program and course outcomes, covering the entire semester's curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://drive.google.com/file/d/12e4tWzExU7eKO3N978J4ze6Hjc5_eLAL/view?usp=sharing

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

53

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://drive.google.com/file/d/1r_idhQtr4BjM1LqlZaXZWG4HE8C3yF74/view?usp=sharing

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**<https://rb.gy/o5lc71>**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

2

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge Continuous motivation of faculties by the IQAC team to take up consultancy and collaborative work, they are empowered to utilize the available instruments /faculties for research / project purpose. Our faculties are encouraged to apply for grants to conduct seminar / research project. The faculties have been publishing education contents as books / book chapters / many research papers, further encouraged by giving financial support. IQAC team has been organizing guest lecturer/ Seminars regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

6

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighbourhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year. National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports that aims to develop the personality of NSS student volunteers. Organizing events which raise an awareness among the students on issues that are relevant to their consciousness about the environment in which they live and their acceptance, participation and tolerance. Some of the events include observing of Awareness Programme on Global Warming, World Environment Day and Drug Abuse and Illicit Trafficking. Red Ribbon Club (RRC) is a voluntary on-campus intervention program for students. The programme organized by RRC addresses the knowledge, attitude and behaviour of the youths in the interrelated areas of voluntary blood donation and medical camp. Youth Red Cross (YRC) is a constituent of the Indian Red

Cross Society. A group movement organized at the initial stages for students between 18 to 25 years of age. The programme organized by YRC are international day of yoga. File Description Document

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

16

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

215

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

5

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc. The Adhiparasakthi College of Pharmacy stands out for its commitment to providing exceptional infrastructure for both students and faculty. The college prioritizes offering high-quality education and ensuring the holistic development of its students.

1. **Campus:** A well-maintained campus environment for academic pursuits and extracurricular activities.

2. **Hostel Facilities:** Accommodation provisions for students, ensuring a comfortable living environment to learning.

3. **Library:** A resourceful library for academic needs of students and faculty, providing wide range of educational materials.

4. **Auditorium:** An air-conditioned auditorium equipped to facilitate various events, lectures, and presentations.

5. Classrooms, Seminar Room, and Tutorial Rooms: Adequate facilities for conducting lectures, seminars, and tutorials, equipped with ICT-based teaching facilities.

6. Exam Hall: A designated space for conducting examinations efficiently.

7. Faculty Research Laboratory: A dedicated laboratory space for research faculties

8. Machine Room: Well equipped with machinery to support practical learning.

9. Laboratories: A total of 17 laboratories provided for both undergraduate and postgraduate courses, including specialized facilities such as Central Instrument facilities, an Animal House approved by CCSEA.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/19aWtLCYZclmRmFsEyHlHXeJi33FDGk5_/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities:

1. Auditorium and Open Air Venue :

- Fully equipped and air-conditioned auditorium with a seating capacity of 200 persons.
- Open-air venue with a seating capacity of 600 persons.
- The auditorium is equipped with sound systems including speakers, amplifiers, hand mics, collar mics, podium, screen, and projector.
- Complete stage lighting system available.

2. Practicing Hall :

- Fully equipped with a DVD player for cultural activities rehearsal and practice sessions.

Sports Facilities:

1. Indoor Stadium :

- Dedicated indoor stadium for conducting indoor games like badminton, table tennis, and judo.

2. Outdoor Sports Facilities :

- Football court
- Basketball court
- Cricket pitch
- Tennis court
- Open space allocated for yoga and other outdoor activities.

Other Amenities:

800KWh On-Grid Solar Power Plan: Providing green energy to the entire campus, contributing to sustainability efforts.

Comprehensive Sports Training and Fitness Infrastructure: Ensuring students have access to quality sports training facilities. Includes provisions for badminton courts and table tennis.

The college boasts a well-rounded infrastructure supporting both cultural and sports activities, fostering a holistic learning and development environment for students and faculty alike.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1K0yjt2PZ2_W5SjhOcs-mExJzEhG4R5Pe/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1iBj2iZodCswEDjOIKd4uY7Ahw9LSRntf/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.53

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Adhiparasakthi College is equipped with an Integrated Library Management System (ILMS) to streamline operations and enhance user experience. Here are the key features and rules governing library usage:

Membership and Rules:

Membership: All faculty, staff, and students are entitled to library membership by filling out a membership form.

Library Rule: Members must agree to abide by the library rules.

Entry Recording: Entry to the library is recorded, and strict silence, decorum, and discipline are maintained.

Prohibited Activities: Cell phone usage and loud talking are strictly prohibited.

Handling of Documents: Library materials must be handled with care, and documents taken from shelves must be promptly returned.

Non-Members: Non-members can access library materials on-site with permission from the Principal and Librarian.

Newspapers and Journals: Newspapers, magazines, and journals are for reading within the library premises only.

Consequences of Violations: Violators of the rules may be debarred from using library facilities.

Special Facilities:

Book Bank for SC/ST Students: A separate book bank is available for SC/ST category students.

Available Resources: Members have access to newspapers, books, e-books, e-journals, e-databases, CD/DVD prints, bound journals, e-learning portals, document delivery services.

Operating Hours: The library operates from 8:30 am to 6:00 pm.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/1w70EJmZY0Y1tfQ_g_SE0xOrPB5Ys1Gzz/view?usp=sharing

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above
--	------------------------------

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.59 lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

120/day

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution has a proactive approach to updating its IT facilities, particularly focusing on enhancing internet connectivity and Wi-Fi services. Here's an overview of the recent upgrades:

Internet Connectivity:

High-Speed Internet: Initially procured from Bharat Sanchar Nigam Limited (BSNL) and Railtel Corporation of Indian Limited (Railwire) to meet basic connectivity needs.

Shift to Gigabit Network: Recently transitioned to a latest Gigabit network assembly to accommodate the increased demand for internet access, especially for research purposes.

Optic Fiber Cable Connection: Upgraded internet facility to Optic Fiber Cable Connection to further improve internet speed and reliability.

Power Backup: Generator installed for complete power backup, ensuring uninterrupted internet access even during power outages.

Wi-Fi Facilities:

Broadband Wi-Fi: Implemented broadband Wi-Fi connectivity across the campus to cater to the growing demand for internet access.

Wi-Fi Enabled Spaces: All classrooms, multimedia rooms, most faculty rooms, Principal's cabin, examination cell, and college office are Wi-Fi enabled, providing seamless connectivity.

Additional IT Facilities:

LAN Facilities: All classrooms equipped with LAN facilities to support wired internet connections where needed.

Faculty and Administrative Areas: Most faculty rooms, Principal's cabin, examination cell, and college office are equipped with IT infrastructure to support administrative and academic functions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

69.76

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Teaching Block: Separate teaching block equipped with ICT-enabled, well-maintained classrooms, tutorial rooms, exam hall, and seminar hall.

Security Measures: CCTV cameras installed for security and safety purposes, ensuring a secure learning environment for students and faculty.

Specialized Facilities: Includes a separate faculty research laboratory, instrumentation room, machine room, and CADD laboratory for synthetic research activities.

Ethical Research Practices: CPCSEA approved animal house ensures ethical research practices are adhered to.

Library:

Chief Librarian Oversight: Library maintained under the guidance of the Chief Librarian, ensuring efficient management of resources.

Daily Maintenance: Attendants responsible for daily dusting and arrangement of books, with damaged books regularly sent for binding to maintain the quality of the collection.

Infrastructure Maintenance: Ensures the upkeep of sports facilities to facilitate physical activities and sports events on campus.

Other Supporting Facilities:

RO Water Plant and Water Chiller Plant: Installed to provide clean and chilled drinking water for students and faculty.

Power Generator: Annual servicing by engineers ensures uninterrupted power supply during emergencies.

Accessibility Features: Ramp and lift facilities provided for disabled students.

Fire Safety Measures: Fire hydrant installed to provide fire safety.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1fjIgizQP9XfwtHNENT1F7Dn-np8hGYRz/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
152	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
5	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	A. All of the above

hygiene) ICT/computing skills	
File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
118	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
118	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

47

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There are listing of various activities that a student council is involved in to support the faculty and administration. Orientation programme, fresher's day which are organised at every year. Coordinate with faculty and administration to ensure a smooth and memorable event. Organize sports events and encourage student participation. Collaborate with alumni for networking events. Coordinate cultural programs and PTA meetings. Collaborate with the career services department to organize placement and workshop with student's cooperations. Yoga, Zumba dance are lead on basis on de-stresser. Conferences on basis of career development programme, communication in health care. Coordination activities with industrial visit, NSS, YRC, RRC, instrumentation and service cell, OBC, SC/ST cell, literary and cultural activities like Muthamizh Mandram, Hobbies club, and literary club. Active participation of students on graduation day along with placement are made. Active participation of awareness programme and international day celebration. Voluntarily involvement of various committees of students to work under the overall guidance of principal so as to execute all activities in an effective way like discipline and welfare, complaints cum redressal, training and placement, industry institute cell.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association actively involved in contributing to the educational experience of current students. Their engagement in conducting group discussions and sharing insights on job search, research, and the current trends in the pharmaceutical field is invaluable. Here are some additional ways by which the alumni association enhance its impact: Establish a formal mentorship program connecting alumni with students. Provide one-on-one guidance on career choices, academic pursuits, and personal development. Invite alumni to deliver guest lectures and workshops on specialized topics. Facilitate connections between alumni and current students for potential job opportunities. Create a scholarship fund to support financially challenged students. Encourage alumni to contribute to the fund, ensuring equitable access to education. Contribute to the enhancement of library resources with the latest publications. Support the maintenance and development of research centres and laboratories. Initiate fundraising campaigns for infrastructure upgrades. Enhance classrooms, technology, and facilities to provide a conducive learning environment. Provide resources to help students develop essential career skills. Establish a system for feedback from alumni on the curriculum and educational programs. Use their input to continually improve and align the education provided with industry needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- **Study (Academic Excellence):** The focus on academic excellence reflects the commitment to providing quality education and fostering a culture of continuous learning and knowledge acquisition.
- **Spirituality:** This emphasizes the importance of character development and the cultivation of spiritual values, contributing to the overall well-being of individuals.
- **Service:** The emphasis on service highlights the college's dedication to making a positive impact on society, promoting a sense of responsibility and altruism among students.
- The tricolor flag with Blue, Yellow, and Red symbolizes the core values of Education, and Service respectively.
- The emblem consists of a book, trisul (trident), recipe, capsule, and tablet, each symbolizing different aspects of the college's philosophy.
- The governing body and principal work together to provide leadership in all aspects of life.
- This collaborative effort aims to create an environment

that nurtures holistic development and fulfills the college's mission.

File Description	Documents
Paste link for additional information	https://www.apcp.in.net/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Composition of the Committee:

- The committee includes , non-teaching staff, and student representatives, ensuring a diverse representation of stakeholders.

Decentralized Structure:

- The committee operates in a decentralized manner, indicating that decision-making and planning are carried out independently without direct influence from the management.

Functions of the Committee:

- Framing Academic Calendar and Timetable
- Develop an academic calendar outlining key events, holidays, and academic activities for the academic year.

Campus Interviews:

- Organize and facilitate campus interviews to provide students with opportunities for employment.
- Collaborate with employers to conduct recruitment drives within the campus.

Soft Skills Guidance:

- Offer guidance and training sessions to enhance students' soft skills, including communication, teamwork, and interpersonal skills.

Sports and Cultural Activities:

- Plan and coordinate sports and cultural events throughout the academic year.
- Encourage student participation and talent development in extracurricular activities.

Research Activities and Publications:

- Promote and support research initiatives among both faculties and students.
- Facilitate the publication of research findings and encourage a culture of academic inquiry.

Anti-Ragging Committee:

- Establish and maintain an Anti-Ragging Committee to prevent and address instances of ragging within the institution.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1DByuewg9535BNPtOQ0C3k5VggZdNY9Ya/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Content of the Academic Calendar:

- Introduction of key members of the Governing Council provides transparency and familiarity with the leadership team.
- Inclusion of details about various committees, including Anti-ragging, Sexual Harassment, and Internal Complaint Committee, ensures awareness and accessibility for students and staff.
- Clearly defined working hours and policies for library, computer center, sports center, and other facilities help in efficient utilization and planning.
- Individual subject teachers are responsible for teaching,

course planning, and scheduling lectures, emphasizing accountability.

- Integration of sports, cultural events, and extension activities into the academic calendar emphasizes a holistic approach to education.
- Providing information about vacations, the number of working days and the tentative schedule for university-end examinations helps in academic planning.
- Analysis of teaching-learning methods based on student feedback reflects a commitment to continuous improvement and responsiveness to student needs.
- Encouraging faculty members to publish research papers under UGC journals reflects a commitment to advancing knowledge and academic excellence.
- The academic calendar serves as a comprehensive guide for both students and staff, facilitating effective planning and organization.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/1IvcNvUCYzoBF-c2DeugJwVnW-0ZENe46/view?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Leadership and Meeting Oversight:

- The Principal of our college plays a pivotal role in chairing meetings of both statutory and non-statutory bodies and committees.
- Committees include the College Academic Advisory Committee (CAC), Internal Quality Assurance Cell (IQAC), Anti-ragging

Committee, Grievance Redressal Cell, Training and Placement Committee, Industry Institute Interaction Cell, and Research Committee.

Evaluation of Committee Progress:

- The Principal and Heads of Departments (HODs), along with faculty members, actively evaluate the progress and challenges faced by various committees.

Service Rules and Guidelines:

- Clear service rules have been defined and circulated to address various aspects of faculty appointments, working hours, permissions, leaves, conduct, discipline, dress code, decorum, and departmental responsibilities.

Faculty Assignments in Committees:

- Faculty members are assigned specific responsibilities in various committees, encouraging their active involvement and contribution to different aspects of institutional functioning.

Organizational Hierarchy and Responsibilities:

- An established organizational structure is in place, delineating roles, responsibilities, accountability, and authorities at each level.

Team work and Work Culture:

- The institution's work culture is reinforced through excellent team work involving various stakeholders, including the governing body, top management, Principal, HODs, teaching and non-teaching staff, and students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://docs.google.com/document/d/1qr8N5GflKH0e1SmXNkjPRa5zIuFRMfOy/edit?usp=sharing&oid=102474140523779452170&rtpof=true&sd=true
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Salary and Contributory PF:

- Salaries are provided as per norms, ensuring compliance with industry standards.
- Contributory Provident Fund (PF) is offered, allowing employees to contribute towards their retirement savings.

Group Gratuity and Insurance:

- Group gratuity and insurance are provided, enhancing financial security for employees and their dependents.

- Financial support is extended for attending seminars and workshops, demonstrating a commitment to continuous learning and professional development.

Cash Awards for Achievements:

- Cash awards are given for outstanding achievements such as achieving 100% results, paper presentations, and publications.

Bonus and Advance for Festivals:

- Bonuses and advances are provided during festival times, contributing to the festive spirit and acknowledging the hard work of employees.

Uniforms for Class IV Employees:

- Class IV employees receive a pair of uniforms annually, promoting a sense of identity and professionalism.

• ESI, Interest-Free Loans, and Maternity Leave:

- Employees are covered under the Employee State Insurance (ESI) scheme, ensuring healthcare benefits.

- Maternity leave is provided, acknowledging and supporting the well-being of female employees during pregnancy and childbirth.

Health Care Scheme at MAPIMS:

- A health care scheme is available at MAPIMS, enhancing healthcare access for employees.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1XhrfGadnsvwjFofZOJg3ArVhOp_0bbxe/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the

year	
5	
File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	
6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year	
2	
File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File
6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)	
6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year	
6	

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- Faculty performance is appraised through the percentage of results produced by them in semester-end examinations.
- Management identifies employee quality through activities that enhance the institution's reputation.

Recognition and Promotion:

- Efficient staff members are promoted, and their ideas are considered for the development of the institution.
- Faculty members who contribute to the institution's name are honored with cash awards for achieving 100% results.

Professional Development Incentives:

- Faculty members receive increments upon completion of NPTEL online courses, encouraging continuous learning and skill development.
- On-duty is provided for attending Faculty Development Programs (FDP), emphasizing the importance of staying updated with current educational trends and methodologies.

Employee Contribution to Institution Development:

- The appraisal form of a particular faculty shows the

innovative work and their development. The institution values the input of efficient staff members in the development process, fostering a collaborative and innovative work culture.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Experienced Accounts and Finance Heads:

- The presence of well-experienced accounts and finance heads indicates a commitment to financial expertise within the trust.

Periodic Monitoring of Finance Flow:

- Regular monitoring of the internal and external flow of finances, conducted every week, ensures effective financial control and management.

Yearly Budget Preparation:

- The Yearly budget is prepared by the college planning committee, which includes key stakeholders such as the correspondent, principal, auditing team, and finance managing team.

Financial Allocation for Day-to-Day Activities:

- Financial allocation for day-to-day activities and yearly requirements for academic and administrative functions is carried out smoothly without interruptions.
- This ensures the uninterrupted operation of the institution's activities.

Preparation of Audited Statements:

- Monthly and yearly audited statements are prepared by the

institute, providing a clear overview of the financial status.

- Government-certified auditors are engaged for this purpose, ensuring adherence to professional standards.

Financial Oversight by Auditors:

- Auditors are appointed as a mandatory part of the financial management process, providing an external and independent evaluation of the financial health of the institution.

Trust-Appointed Auditors:

- ACMEC trust takes the initiative to appoint auditors, highlighting the commitment to compliance with financial regulations and standards.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Annual Budgeting Process:

- Financial resources are allotted based on the annual budget, with comparisons made against previous audited budgets.
- This systematic approach ensures that financial planning aligns with the institution's goals and past performance.

Regular Auditing and No Objections:

- The institution's accounts are audited regularly, indicating a commitment to financial transparency.
- The absence of audit objections suggests that financial practices are in accordance with established standards and regulations.

• Support from the Trust during Financial Inadequacies:

- In times of financial inadequacies, the management supports the institution through the development fund maintained by the trust.
- This demonstrates a proactive and supportive approach from the trust to ensure the institution's financial stability.

Budget Allocation and Effective Utilization:

- The institution has a well-laid-out budget allocation for both recurring and non-recurring expenses.
- The effective utilization of budgeted resources reflects prudent financial management practices.

• Infrastructure Upgrades through Bank Loan and Charitable Trust Assistance:

Internal Audit Practices:

- The institution has a practice of internal audit to monitor financial management.
- Internal audits help ensure that financial processes are in compliance with policies and are being executed efficiently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Ensuring Quality in Administrative and Academic Units:

- IQAC plays a pivotal role in ensuring the quality of both administrative and academic units within the college.

Identifying Innovative Approaches:

- IQAC identifies and suggests new methods for utilizing teaching aids effectively.

Support to Management, Principal, and Committees:

- IQAC actively supports the management, principal, and other committees by offering valuable suggestions and effective measures to maintain consistency in various processes.

Promoting Research Environment:

- IQAC recognizes the importance of fostering a research environment among both staff and students.
- Establishment of a Research and Collaboration Centre is a notable initiative in this direction.

Research and Collaboration Centre:

- The Research and Collaboration Centre is run by a committee comprising the principal and faculty members from various departments.
- It focuses on assisting interested teachers in writing research project proposals and publishing research works.

Research Methodology Workshops:

- IQAC conducts Research Methodology Workshops to enhance the research skills of faculty members and provide guidance in the research proposal writing process.

Interdisciplinary Research Projects:

- IQAC takes the initiative in initiating interdisciplinary research projects involving students and mentored by teachers, fostering collaborative and cross-disciplinary research.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Ensuring Quality in Administrative and Academic Units:

- IQAC plays a pivotal role in ensuring the quality of both administrative and academic units within the college.
- It contributes significantly to the planning and design of strategies aimed at improving the overall quality of education.

Identifying Innovative Approaches:

- IQAC identifies and suggests new methods for utilizing teaching aids effectively.

Support to Management, Principal, and Committees:

- IQAC actively supports the management, principal, and other committees by offering valuable suggestions and effective measures to maintain consistency in various processes.

Promoting Research Environment:

- IQAC recognizes the importance of fostering a research environment among both staff and students.

Research and Collaboration Centre:

- The Research and Collaboration Centre is run by a committee comprising the principal and faculty members from various departments.

Research Methodology Workshops:

- IQAC conducts Research Methodology Workshops to enhance the research skills of faculty members and provide guidance in the research proposal writing process.

Promoting Publication in Quality Journals:

- IQAC provides information about quality journals listed in Scopus and UGC Care.

Interdisciplinary Research Projects:

- IQAC takes the initiative in initiating interdisciplinary research projects involving students and mentored by teachers, fostering collaborative and cross-disciplinary research.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/11v2Y55W9nYKXnAtwwa_oyjweTS17wNPR/view?usp=sharing
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://drive.google.com/file/d/1hS4i0zgDjLYxDXY6q9O-wjVQxxWQY4HD/view?usp=sharing
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college is creating healthy environment for both male and female students. They feel free to learn and work with faculty members. The gender equity maintained in students by the following ways :

- 1) There is a female and male class in-charges and representatives in each class to discuss the various gender issues.
- 2) Both college and hostels provided with CCTV cameras for their safety and security.
- 3) The biometry and entry register used to ensure safety of their entry to the hostels.
- 4) All the female and male students are actively participating in seminars, awareness programmes, industrial visits, cultural trips etc with both female and male staffs.
- 5) The grievance redressal offers solutions for all student grievances.
- 6) The ICC (SH) is constituted to address sexual harassment complaints received from students and staff.
- 7) International Women's Day is celebrated to address the spirit of womanhood in all positions personally and officially.
- 8) The Internal committees viz. anti-ragging committee, grievance committee, sexual harassment committee for the overall well-being of the students.
- 9) Hostels are provided separately for boys and girls with Common rooms for their entertainment. CCTV cameras across the premises.
- 10) The hostels are provided with internet facilities.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1nNRGMbMPjjnQ1fb53BDKAqIXTW8qbwAv/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1Ys7ynH4n2Qq8yG6kUcSJPXIYKM1lUDPH/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The three R's -reduce, reuse and recycle are stringently followed within the campus for waste management. Separate dustbins are maintained for disposing the degradable and non-degradable waste. The solid waste is segregated as bio-degradable and bio-non-degradable waste and disposed in the respective dustbins. For easy identification green dustbins are for biodegradable wastes and blue is for non-biodegradable wastes. The used napkins were properly incinerated.

Liquid waste management: It is carried out effectively by the "effluent treatment plant" available in our campus.

Biomedical waste management: Biomedical waste if any is disposed by the Tamilnadu waste disposal management.

E-waste management: Non-working computer monitors and printers are collected at college store and then handed over to central computer store of the campus. Old monitors, CPU and printers are replaced by Buy-back scheme with specific vendors.

Waste recycling system: In order to avoid landfill, the waste recycling process steps includes collection, identification and categorizing the waste into recyclable and non-recyclable waste and handed them to the local recycling center.

Hazardous chemicals and radioactive waste management: The hazardous chemicals and radioactive substances are not used within the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**

- 3. Pedestrian-friendly pathways**
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for

A. Any 4 or all of the above

enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our institute In order to provide an inclusive environment community, socioeconomic, etc and to foster a sense of responsibility for protecting the environment, our institute's 292 students and 28 faculty members, who represent a diversity of cultural backgrounds, come together. The best ways to foster tolerance and harmony toward cultural, regional, linguistic, communal, socioeconomic, and other diversities are through large-scale celebrations for students and faculty from different cultures participate in with a sense of working together and enthusiasm, and Pongal, Onam, and Ayudhapooja event, which is attended with passion and a sense of unity by staff members and students from all cultural backgrounds. Our college celebrates International Mother Language Day with a linguistics-focused program that aims to encourage multilingualism and linguistic and cultural diversity. On campus, there is a lot of enthusiasm for both the celebration of independence and Republic Day. "One Day Special Camp" was held for the intention of adopting a specific the village (Uthamanallur) in order to build and create an interface with the rural population. Our college raised awareness of the value of nutrition and breastfeeding.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Values, rights, duties and responsibilities of citizens towards constitutional obligation is well discussed and executed among the students through the programmes conducted. The 77th India's Independence Day was celebrated with great enthusiasm under the name 'Nation First, Always First'. This day, in particular serves as a reminder of the numerous sacrifices made by our warriors for the liberation movement and secure our independence from British domination. World Ozone Day (Theme : Global cooperation protecting life on earth) celebrated in our Institution for the initiations to be made to preserve ozone Layer. Our college celebrates International Day against Drug Abuse and illicit trafficking and students rally and taking oath to promote the awareness about drug abuse, strengthen actions and cooperation in achieving the goal of a world free from drug abuse.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1-RJz42Ie-zUAdAraUKvH_EYyX4eE0jFp/view?usp=sharing
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,

B. Any 3 of the above

teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In our college, we celebrated World Pharmacist Day the Day that recognized the important role of pharmacists in healthcare system. we celebrated International women's day on march 8th which is one of the most important days to celebrate women's achievements. It also educates and creates awareness to raise women's equality. The Independence Day was celebrated on August 15 every year to commemorate India's freedom from the British rule in 1947.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices 1. Career development Program : Our college conducted many career development programmes in various Pharma fields to make our students, a rewarding career. It offers

opportunities for manufacturing, clinical and research innovation. 2. Hospital pharmacy Training : It aims to raise students' general efficiency in medication for patients dispensing. The present course of study does not provide enough hospital exposure; therefore, in order to prepare students for the latest developments in clinical and hospital management, our college offers hospital training programs for B. Pharm students. 3. Tutor-Ward system : It was successfully implemented in our Institution which provides individual attention, guidance and training by the tutor on the better ways of learning. 4. Special education Classes for Slow learner: were conducted for slow learners who need more time and assistance to understand academic concepts may have difficulties in typical educational and supportive learning environments.

File Description	Documents
Best practices in the Institutional website	https://drive.google.com/file/d/14HSczQFSuFcJ0ItA-Hs9_aOuvzAu8yw3/view?usp=sharing
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The President of the Adhiparasakthi Charitable, Medical, Educational, and Cultural Trust (ACMEC Trust) has coded our college's motto. Our college motto is "Study, Spirituality, and Service," which is displayed on our symbol. Pupils are often well-behaved and disciplined enough to attend classes on a daily basis. Students at the college were merely expected to live by the principles of excellence, simplicity, regularity, punctuality, and spirituality in everything they did. They are able to see the value of contributing to society as a result. The Ph.D. program, together with the D. Pharm., B. Pharm., and M. Pharm. courses with three specializations (Pharmaceutical Chemistry, Pharmaceutical Analysis, and Pharmaceutics) are currently offered at our college, which is situated in a big, green, eco-friendly location. Our college features two multistoried buildings and a robust infrastructure totaling 7420 square meters in built-up area, as well as a variety of facilities like computer labs, well-equipped labs, an

auditorium, a library with a decent collection of books and e.books, and ICT classrooms. In order to enhance the college's status as a GREEN CAMPUS, students are also urged to make the environment more environmentally friendly.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Strengthening of Research in novel prospective topics and publishing it in PUBMED, UGC CARE listed journal have been strictly recommended and preferably with SCOPUS indexed journals with impact factor. It is recommended that a collaboration with our newly formed specialty division in our trust run hospital for the exploration of pharmacovigilance activities may be mooted. Attending and conducting of Conferences, seminars, workshops, guest lectures to be increased. Research proposals to various funding agencies are planned for the next year. Intramural and Extramural research that helps lessen the plight of rural health care. Societal impacting research project will be undertaken into the consideration. Faculty Development and Exchange Programs in allied health sciences and interdisciplinary areas should be undertaken. Fortification of Student internships at Hospital pharmacy and Industries Consultancy Services are catering the needy scholars in achieving their goal. We planned for continuing the upholding of eco responsive campus and infrastructure facilities. Scheduling a consistent time to the in and around poor rural people through well-established service viz. NSS, RRC, YRC. Interactive feedback, analysis and steps to improve the educational system should be made. We planned to raise the number of medicinal plants by cultivation. The PG departments in Pharmacology and Pharmacognosy to be established.